

The Director-General of the World Health Organization (WHO) has the honour to invite the non-State actors in official relations with WHO, in accordance with privileges conferred on them, to appoint representatives to attend the 147th session of the Executive Board, which will open on Friday, 22 May 2020, commencing at 12:00 (CET).

In light of the current global situation, the 147th session of the Executive Board will be held virtually, using video conferencing technologies. Details for accessing the virtual platform will be provided following completion of the registration process.

Online registration is required for the Executive Board. Registration can be initiated **as of 5 May 2020** by going to the following link:
<https://extranet.who.int/bpmext/meetingregistration.aspx>, using the following username: ebuser, and password: W%i@be=fe%450CD12187.

Instructions for online registration are available for downloading from the Governance website (<http://www.who.int/governance/registration/en/index.html>).

... The provisional agenda for the Executive Board is available in document EB147/1 (https://apps.who.int/gb/e/e_eb147.html). The abridged provisional agenda, which sets forth items proposed for consideration during the 147th session of the Executive Board in May, is enclosed.

Documents for the 147th session of the Executive Board can be accessed on the Internet through the WHO website (<http://www.who.int/gb/>) as they become available.

GENEVA, 4 May 2020

... ENCLS: (3)

EB/20.8

147th session of the WHO Executive Board, 22 May 2020
Virtual meeting
Practical information for delegates of non-State actors in official relations
with the World Health Organization (WHO)

1. The 147th session of the WHO Executive Board will be convened on Friday, 22 May 2020, commencing at 12:00 (CET).

In light of the current global situation, the 147th session of the Executive Board will be held virtually, using video conferencing technologies. Details for accessing the virtual platform will be provided following completion of the registration process.

Registration

2. Online registration is required for the Executive Board. To that end, the invitation letter to the Executive Board provides a link to the WHO Governing Bodies Meeting Registration System, as well as a username and password that will give access to the system. Each non-State actor must designate a focal point to be responsible for registering its delegation in the system.

3. Online registration requires each non-State actor to upload a copy of its credentials, that is, a signed response to the invitation on the non-State actor's letterhead indicating the name of the head of delegation, the name(s) of the other representatives, function of each delegate in the non-State actor itself and, where appropriate, in an affiliated entity. The WHO Office of Governing Bodies will verify the information received from the Focal Point in the registration system to generate the List of Participants and send the log in details to access the virtual meeting. The deadline for registration is 20 May 2020.

4. Instructions for the online registration system are available on the Governance website at <http://www.who.int/governance/registration/en/index.html>. Queries concerning the system can be addressed by email to supportregistration@who.int, or by telephone +41 22 791 2111.

7. An example of credentials is attached for ease of reference.

8. Registered representatives of non-State actors appear in the official WHO records as participants. Kindly note that during registration the affiliation of each delegate is required. While the non-State actors are invited to appoint a representative or representatives to attend the Executive Board, disproportionate representation at the meetings is to be avoided.

Executive Board documents

9. As they become available, documents for the Executive Board are posted on the WHO website at <http://www.who.int/gb/>. The documents are available in the official languages of WHO: Arabic, Chinese, English, French, Russian and Spanish.

Due Diligence and Non-State Actors Team

10. Due Diligence and Non-State Actors (DAN) serves as the focal point for assisting non-State actors during the Executive Board. For enquiries about non-State actors' participation in the Executive Board, except registration, please send an email to nsastatements@who.int.

11. Queries concerning the online registration system can be addressed by email to supportregistration@who.int, or by telephone +41 22 791 2111.

Non-State actor letterhead

World Health Organization
The Director
Department of Governing Bodies
20 Avenue Appia
1211 Geneva 27

Date

Dear Dr Armstrong,

Please find below the names of our representatives who will attend the 147th session of the Executive Board, which will be held virtually on 22 May 2020.

Ms X. Smith

Business title

Affiliation (name of the non-State actor in official relations or its member organization, a branch, subsidiary or division, whichever applies to the delegate)

Dr D. Thompson

Business title

Affiliation (name of the non-State actor in official relations or its member organization, a branch, subsidiary or division, whichever applies to the delegate)

With best regards,

Name, signature and title of a senior official

Provisional agenda (abridged)¹

1. Election of Chair, Vice-Chairs and Rapporteur

2. Opening of the session and adoption of the agenda²

Documents EB147/1, EB147/1 Add.1 and EB147/1 (annotated)

5. Managerial, administrative and financial matters

5.5 Committees of the Executive Board: filling of vacancies

Documents EB147/8 and EB147/8 Add.1

8. Future sessions of the Executive Board and the Health Assembly

Document EB147/10

9. Closure of the session³

= = =

¹ In the context of the restrictions imposed in response to the pandemic of coronavirus disease (COVID-19), and through a written silence procedure, the Executive Board has approved the arrangements for a virtual session of the Executive Board to be held, using video conferencing technology. This *de minimis* session will only consider an abridged version of the Provisional agenda.

² During the opening of the session of the Executive Board, Member States will be invited to also consider the adoption of special procedures and of a written silence procedure. Please see the timetable for more details.

³ Under this item, Member States will be invited to consider suspending the session of the Executive Board until it can meet in a resumed session later in 2020.